



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1. Name of the Institution

Durga Mahavidyalaya Raipur

• Name of the Head of the institution **Dr. Protibha Mukherjee Sahukar**

• Designation **Incharge Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **07712523753**

• Mobile no **9755097900**

• Registered e-mail **durgamahavidyalaya@gmail.com**

• Alternate e-mail **pmukherjeesahukar@gmail.com**

• Address **K. K. Road, Maudha Para, Raipur**

• City/Town **Raipur**

• State/UT **Chhattisgarh**

• Pin Code **492001**

##### 2. Institutional status

• Affiliated /Constituent **Affiliated**

• Type of Institution **Co-education**

• Location **Urban**

• Financial Status **Grants-in aid**

- Name of the Affiliating University **Pt. Ravi Shankar Shukla University, Raipur C.G.**
- Name of the IQAC Coordinator **Dr. Subhash Chandrakar**
- Phone No. **07712523753**
- Alternate phone No. **9826382872**
- Mobile **9826382872**
- IQAC e-mail address **dmv.iqac@gmail.com**
- Alternate Email address **subhashchandrakar80@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.durgacollege.in/aqar/aqar21-22.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.durgacollege.in/index.php?page=academicCalender>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C</b>	<b>1.83</b>	<b>18/11/2018</b>	<b>18/11/2018</b>	<b>29/11/2023</b>

**6. Date of Establishment of IQAC**

**22/06/2016**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Durga Mahavidyalaya Raipur</b>	<b>Vetan Anudan</b>	<b>C.G. Govt.</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year** 03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**IQAC organized Faculty Development week from 20-02-2023 to 25-02-2023**

To forge a better understanding of labour community among students who must learn to respect and appreciate their effort IQAC felicitated non teaching female staff on International Women's Day i.e. 8 March 2023 and all class four staff on Labour Day i.e. 1 May 2023

Collection and Verification of Departmental and Personal Profile.

NSS under the aegis of IQAC collaborated with Nehru Yuva Kendra to organize YUVA SANSAD (Aas Pados) on 14/03/2023. Number of programs were organized to celebrate Azadi ka Murut Mahotsav.

IQAC and Naac Feedback Committee developed two online surveys and collected feedback and Student Satisfaction Survey from stakeholders namely Students, Alumni and Teachers regarding the curriculum and teaching learning process in the college.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Implementation of Certificate/ Add on course/ Value Added Course	IQAC organized 13 Add on course / Value Added/ Certificate course along with various departments(Ref. 1.2.2.1)
Implementation Skill/ Student Development program	IQAC organized 4 Skill/ Student Development program in collaboration with departments (Ref. 5.1.3)
Uploading E-Content in College's Website	Each Faculty members (56 Faculty) developed E-Content (PDF or PPT) and uploaded the same in College Website
Uploading of Lecture on College's You Tube Channel	By all(56 Teachers) faculty member created video lectures (for better understanding of students) and uploaded them in College You tube Channel.
Promotion of Student Satisfaction Survey and Curriculum based Feedback among Students	The IQAC encourages students to fill both student satisfaction survey as well as feedback forms so that the college can improve the teaching learning environment.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	23/12/2023

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Durga Mahavidyalaya Raipur
• Name of the Head of the institution	Dr.Protibha Mukherjee Sahukar
• Designation	Incharge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07712523753
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• Address	K. K. Road, Maudha Para, Raipur
• City/Town	Raipur
• State/UT	Chhattisgarh
• Pin Code	492001
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• Affiliated /Constituent	Affiliated
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• Location	Urban
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<b>Name</b>	<b>Date of meeting(s)</b>
<b>College Council</b>	<b>23/12/2023</b>
<b>14.Whether institutional data submitted to AISHE</b>	
<b>Year</b>	<b>Date of Submission</b>
<b>2022-23</b>	<b>27/02/2024</b>
<b>15.Multidisciplinary / interdisciplinary</b>	



The college ensures all round development of students by ensuring the social, physical, emotional and moral values. The aim is to make the students more employable and pave a way towards self-employment.

In tune with the major objectives of The National Education Policy 2020 to make education more experiential, holistic, integrated, inquiry-driven, learner-centered, and flexible, being a Government aided, affiliated college under Pt Ravishankar Shukla University, with a greater scope of academic flexibilities allowed by the affiliating university, the college has an even higher potential to support the concept of a multidisciplinary/interdisciplinary approach of study.

The college offers 7 UG programs and 6 PG program in four streams, i.e. Humanities, Commerce, Computer Science and Education and cater to the academic needs of more than 3000 students. Commerce, Geography, Political Science, Education departments organise field trips, internships, etc for the students. Issues under Environmental Science are covered with undergraduate students belonging to different faculty .

Eco Club organises programs on Environmental Challenges like Tree Plantation, Water Conservation, Control of Pollution etc.

Workshops on ethical issues like Women safety, moral values are conducted for all students irrespective of their area of specialization.

The college also offers certificate course which are multidisciplinary/interdisciplinary in nature. Many discourses, workshops were arranged by different departments which are multidisciplinary in nature as well.

#### **16.Academic bank of credits (ABC):**

Our parent university, Pt Ravishankar Shukla University, is already on board the ABC. Execution of the Academic Bank of Credits will be implemented by the rules and regulations of Pt Ravishankar Shukla University as and when framed and the college will follow suit.

In the mean time the college is gearing up to fullfill the needs of students through e-content-Videos, ppts, pdfs.

#### **17.Skill development:**

Skill development augments employability. Durga Mahavidyalaya finds itself well prepared to provide skill development programs and contribute to the national cause of increasing employability among young graduates.

Anchored on its vision of empowering students through academic excellence and spiritual enlightenment for their educational, social and cultural enhancement, Durga Mahavidyalaya offers holistic education. It involves educating its primary stakeholders to become well rounded, confident and constructive members of the society. Paying equal respect to the emotional, physical, social and cognitive well being of the learners, the institution facilitates to engage in experiential learning.

Value education classes and counselling sessions offered in the college enhance the mental quality of the students.

The college has successfully run NCC and NSS units for many years, which encourages skill development in various community services. They provide training to students to develop their talents which they can explore on the professional front as well such as in dance, music, drama, writing and public speaking.

The college also encourages students for skill development by organising many workshops regarding counselling sessions for placements, soft-skill development, yoga etc.

The Curriculum has scope for project based learning in which students have to participate in groups wherein they learn the importance of team work, develop leadership qualities, communicative and presentation skills.

There is provision of induction program at the beginning of the courses in the college. Value-based education, ethical, Constitutional, and environment awareness initiatives are already in place.

On the recommendation of the IQAC, different department organised skill development programs for the year 22-23.

1	Value Added Course on Remote Sensing and GIS	1st October 2022 to 2nd November
2	Add-on-course of Introductory Psychology	7th November 2022 to 26th November 2022
3	Positive Leadership in Student	15th November 2022 to 19th November

	Development	2022	
4	Language Proficiency in English	15th November 2022 to 25th November 2022	
5	Language Proficiency in Hindi	15th November 2022 to 25th November 2022	
6	Add-on-course on Basic Cognitive Psychology	1st December 2022 to 17th December 2022	
7	Skill Development Program on Stress Management	5th December 2022 to 12th December 2022	
8	Certificate Program in Tally and Office Automation	12th December 2022 to 17th December 2022	
9	Value Added Course on Geographical Knowledge through Map	2nd January 2023 to 29th March 2023	
10	Add-on-course on Psychometric Testing	2nd January 2023 to 20th January 2023	
11	Add-on-course on Gender Sensitization	23rd February 2023 to 11th March 2023	
12	Add-on-course on Value Education	1st March 2023 to 17th March 2023	
13	Student Development Program on Computer Basics	13th March 2023 to 17th March 2023	
14	Student Development Program in Basic Yoga Practices	10th April 2023 to 1st April 2023	
15	Add-on-course on First Aid	24th April 2023 to 6th May 2023	
16	Add-On Course on Essentials of Entrepreneurship	1st April 2023 to 28th April 2023	
17	Add-On Course on Cloud Computing	10th October to 20th October 2022	

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The curriculum offered by the affiliating university gives students an in-depth understanding of our rich culture and heritage. Syllabus is designed in such a way that it is mandatory for all the students of under graduate course to study about the Indian culture and heritage in foundation course.

Apart from this Our vision is to provide a safe, harmonious space filled with laughter and love that welcomes students coming from diverse backgrounds, upbringing and beliefs.

We have Online platform to deliver lectures on need base.

Teachers deliver lectures in Hindi, English or Chattisgarhi as and when required for the better understanding of the courses.

Many departments provide study materials to their students.

Students are offered Language choices to write examination.

Flexibility is given to the student to use language during various internal communication which is easily understood by the group of people. Internal notices and circulars are disseminated in Hindi.

To promote the regional language i.e. Chhattisgarhi, the institute celebrates all important events related to Chhattisgarhi language, literature and culture.

In cultural events such as annual gathering students are encouraged to give full rein to the state language in skits etc.

Local language news papers along with two English Newspapers are available in the library

The courses like foundation course, Environmental studies are related with social aspects of Indian society and these courses are integrated with the curriculum. Indian knowledge systems comprising traditional ways of learning are covered and well introduced across curriculum through the courses of education, philosophy, art, literature, sciences, yoga and sports.

Yoga workshops are regularly held for students.

A certificate course on Yoga and Meditation was conducted this year.

B.Ed. Programme includes various components strengthening cultural identity, awareness, and uplifting societies are effective, in terms of enhancing understanding of cultural identity, language acquaintance and the perception of inheritance.

The modern problems and challenges are multidisciplinary in nature. Hence, a cross-disciplinary approach is required to solve them.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution is focused on a student-oriented educational approach for implementing outcome-based education. Regular performance evaluation of students is done through various direct and indirect methods by the college to ensure the attainment of Program Outcomes, Program Specific Outcomes, and Course Outcomes,

which are as follows:

1. **Annual and Semester End Examinations:** Both the theory and practical examinations at the end of each semester are conducted by the affiliating university. Marks obtained by the students in these examinations are used to assess the attainment of course outcomes by the students. Marks in practical/tutorial examinations reflect the practical knowledge and problem-solving ability of the students.
2. **Internal Assessment:** It is an integral part of the syllabi as framed by the affiliating university. This assessment is conducted by the college through the latest pattern of Question Paper Setting formulated by the parent university.
3. **Projects:** project reports submitted by the students as per the syllabi are thoroughly evaluated by the teachers in the college to measure course outcomes. 4. **Remedial classes:** remedial support is provided to students by the teachers for further improvements. Slow learners are identified and mentored by the teachers to help them attain the desired progression.
4. **Add-on/certificate courses:** The college has introduced Certificate Course on Yoga The records are collected, analyzed, and used to provide even better service to the students to achieve their career goals.
5. **Feedback Evaluation:** There is a regular feedback collection system in place for its stakeholders-students, Alumni, teachers, and Parents. The feedback system reflects the opinions/suggestions of the stakeholders regarding the relevance of the course, availability of the teaching material, course importance, required support from the institution to the students, etc.
6. **Internships:** Students are encouraged to take up internships, projects, fieldwork, etc. in order to help them to obtain necessary skills and practical experience in their chosen field of study.
7. **Extracurricular and co-curricular activities:** Students are motivated to participate in various extracurricular and cocurricular activities like singing, dancing, quiz, debating, model competitions etc. arranged by the college or other external institutes in order to inculcate among them the qualities like leadership, teamwork, perseverance, etc.

8. Research Programmes: Innovation and research studies are integral part of Higher Education, the College is one of the oldest a research Center for Pt Ravishankar Shukla University and has Ph.D.Supervisors and under their guidance number of students are working for Ph.D.

## 20.Distance education/online education:

COVID-19 pandemic induced lockdown of educational institutes throughout the country for almost two years in recent past. This put a halt to the offline academic activities. At the same time it opened the doors for online teaching-learning processes. The college adopted the change from classroom teaching to blended learning. Teachers of our institutes adjusted well.The blending of the online modes of teaching with offline methods became seamless. Teachers regularly used online teaching apps like Google Meet and Zoom to deliver lectures and provide study materials to the students.Students were provided with the lecture links to access online lectures through WhatsApp groups Every online lecture was used as an effective study material.The assessments of the courses were done through online assignments. Many online seminars and lecture series by experts in relevant fields were arranged during the period to keep up the academic temperament amongst students and teaches. Many teachers participated in online faculty developments programs/numerous National and International Webinars/Short Term Courses etc. also to make themselves better adapted in the domain of online education. With suggestions provided in NEP 2020 in this regard, online mode of education will continue and flourish in coming years.

## Extended Profile

### 1.Programme

1.1 13

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 3685

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 1289

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 1236

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 56

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 76

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>13</b>
Number of courses offered by the institution across all programs during the year	

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2.1	<b>3685</b>
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>1236</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>56</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>



3.2	76
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	67
Total number of Classrooms and Seminar halls	
4.2	534793
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	95
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College formulates the academic calendar much in advance in accordance with the academic calendar of the parent University, so that there is adequate time for teachers to plan well in advance. The head of the departments conduct departmental meeting regularly where workload distribution among faculty members is decided. Faculty members maintain academic diaries, prepares teaching plan, and submit syllabus completion reports to the head of department. The academic diaries are signed by the respective head of the departments and Vice Principal.

Effective course delivery is ensured using various instructional methods and pedagogical initiatives such as blended learning, classroom sessions/ seminars, assignments, SDPs, Add On Courses, Project Work, and laboratory work . Teachers regularly provide students the necessary materials like notes, presentations, assignments, and references. The library/ e- library help the students with the curriculum. Remedial classes are held for slow

learners and there is a mentor system as well.

The institution has a network of dedicated committees guided by the Chairpersons/Convenors to organize programs to aid curriculum enrichment and a very committed Counselor who provides assistance to the students. The concerns related to mental health are given top priority and confidentiality is maintained to its highest level.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.durgacollege.in/index.php?page=academicCalender">https://www.durgacollege.in/index.php?page=academicCalender</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College makes its own Academic Calendar which is uploaded on college website. Principal conducts meetings with Heads, faculty members, Various committees, and non-teaching staff to ensure smooth execution of scheduled activities. For conducting effective Continuous Internal Evaluation, teachers prepare tests and assignments in accordance with departmental time table. Students are informed well in advance about deadlines for assignments, dates for tests and presentations, and criteria of assessment, also the internal assessment which have to be uploaded to the university portal.

1. Class Time Table: Head of the departments prepare the time table prior to start of the in academic session. After the allocation of subjects/ papers/ topics to faculties, course file of the same is prepared consisting of detailed teaching plan.

2 Assessment Methods: Department Heads are responsible for the implementation of unit tests and internal assessment. Examination schedules are announced well in advance by the respective Heads. In case of laboratory work/projects, internal assessments, viva voce and practical examinations are conducted by respective Departments before the commencement of the University examinations.

3. Question Paper Setting and Exam Sheet Valuation: The question papers of unit tests and internal assessment are prepared by

concerned faculties and is appropriated by Head of the Department.

4. Academic Monitoring: All faculty members constantly endeavor to walk an extra mile for weaker, physically challenged and needy students, helping them improve grades and overall understanding. Remedial Classes also enable the teachers to clarify doubts, pay individual attention to students and assess their progress.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.durgacollege.in/index.php?page=syllabus">https://www.durgacollege.in/index.php?page=syllabus</a> & <a href="https://www.durgacollege.in/index.php?page=e-content">https://www.durgacollege.in/index.php?page=e-content</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

06

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

508

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross cutting issues have been incorporated by the parent university into the curriculum to make the students sensitive, responsive and responsible so as to enable the students to assess different perspectives of life. Syllabi of the subjects

like Geography, Philosophy, Political Science, Sociology, English and Hindi Literature, Psychology, B.Ed. imbibe such values in students.

**Professional Ethics:** Courses like computer science, Accounting & Finance, concentrate on professional ethics through their curricula. PG students learn research ethics through research related topics and projects.

**Gender:** All programmes include a compulsory course, Foundation Course that creates awareness among students related to gender equality, gender sensitization etc. The institution follows co-education system that promotes gender equality among the students.

Women Grievance Redressal Cell organizes interactive sessions on gender sensitization, gender equality etc.

**Human Values:** The vision of institution focuses on the all-round development of students specially belonging to the weaker section of the society. It ensures through the induction of human values in the curriculum of U G programmes.

**Environment and Sustainability:** Various programs contribute to create a sense of responsibility towards environmental safety and preservation among the students. These courses also aim at creating awareness among students regarding sustainable development and making them responsible citizens.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1826

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.durgacollege.in/iqac/Feedback%20Analysis%202022-23.pdf">https://www.durgacollege.in/iqac/Feedback%20Analysis%202022-23.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.durgacollege.in/igac/Feedback%20Analysis%202022-23.pdf">https://www.durgacollege.in/igac/Feedback%20Analysis%202022-23.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**3685**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**3685**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Strength of any institution depends mainly on its students. Durga Mahavidyalaya is one of the most prestigious colleges in**

Chhattisgarh. This prestige is attained by continuous evaluation and assessment of students throughout the session.

The institute assesses the learning level of students as soon as admissions are over. Respective departments come to know about the learning level of students and then the faculty members start mentoring them. The college takes pride in having a sizeable number of faculties with long teaching experience both in strategic learning and handling the students according to their learning capacity. The faculty members come to know more about the learning capacity of students through class test series, classroom activities, assignments given to them. Afterwards the slow learners are given more attention so that they improve and become confident enough to cope with the advanced learners. Teachers provide the slow learners with additional study material. Post graduate departments have tutorial and remedial classes for students. The students have counseling sessions where the slow learners are provided with extra study material so that they read more and their doubts are cleared. The advanced learners are encouraged to spend more time in library so that they prepare themselves for higher studies.

Various departments organise guest lecturers for the overall development of the students. Peer learning and peer tutoring are encouraged for the slow learners. One of the most distinctive features of the institution is to have Mentor - Mentee System where each mentor has some mentees under him.

File Description	Documents
Paste link for additional information	<a href="https://www.durgacollege.in/index.php?page=e-content">https://www.durgacollege.in/index.php?page=e-content</a> ; <a href="https://www.youtube.com/@durgamahavidyalya">https://www.youtube.com/@durgamahavidyalya</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3685	56

File Description	Documents
Any additional information	<a href="#">View File</a>



## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Durga Mahavidyalaya is committed to have the overall development of students. Thus the education imparted in the institution is student-centric. The institution ensures the comprehensive development of students through a student-centric learning process. The skills of students are taken care of and the faculty members enhance it through various learning methods. Educational tours, industrial visits, seminars, workshops are conducted to inculcate and invoke critical thinking in students. Every year, institution has 'Yuva Utsav' to showcase student talent. There are many quality programs like debate, extempore, quiz competition etc.

The distinctive quality of Durga College is that it acknowledges the merit of students by giving them gold medals. It is for those students who score highest marks in respective subjects. The students who secure first positions in various competitions are also given certificates and prizes in Yuva Utsav. This proves to be a motivational factor to the students and they are inspired to participate more thereby bettering their learning skills.

The faculty members make every possible efforts to enhance learning capacity and experience of students. They are inspired to attend workshops and are also given chance to present papers in various seminars. The institution has NSS and NCC unit too.

Department of commerce organises industrial tour to give a wide visual view of business to the commerce takers. Department of Geography organises educational tour to probe into the geographical aspects of various regions. Department of Political Science takes students on educational trips for the enhancement and enrichment of the knowledge of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.durgacollege.in/index.php?page=ncc">https://www.durgacollege.in/index.php?page=ncc</a> ; <a href="https://durgacollege.in/index.php?page=nss">https://durgacollege.in/index.php?page=nss</a> ; <a href="https://durgacollege.in/index.php?page=iqar">https://durgacollege.in/index.php?page=iqar</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Durga Mahavidyalaya is one of the oldest colleges in Chhattisgarh. Yet, it is a matter of pride to declare that the institution makes all possible efforts to upgrade itself in the age of digitalisation. Faculty members make use of ICT tools for effective teaching-learning process. They use ICT tools like PPTs, YouTube videos, social networking platforms like WhatsApp etc. WhatsApp groups for each class are created for swifter communication. The institute has Seminar and Conference rooms well equipped with latest ICT tools. Department of Geography, Computer and Education have LCD projectors. Online lectures are provided to the students using platforms like Google Meet/Zoom. The institution provides facilities like INFLIBNET, N-LIST Shodhganga so that the students get maximum knowledge on a particular subject. The institute also has e-library. The faculty members and students are encouraged to make good use of these facilities for their research related work.

Upgradation is prerequisite for success in modern world. We would lag behind if we don't cope with the fast moving world of digitalisation. The faculty members of the institution are committed to go with the pace of the world. The age old traditional practices of teaching and learning has changed during pandemic. The classes were online so the faculty members enthusiastically learnt to use ICT enabled tools for effective teaching-learning process. This change towards modernisation was welcoming both to the faculty members and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1034

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

It is said that honesty and sincerity always takes you to the path of success. Durga Mahavidyalaya follows the dictum thereby doing all its work with full sincerity. We are all aware of the fact that evaluation is a practice for the betterment of the action. It is also an integral part of teaching-learning process and is religiously carried out at institutional level. The institution makes effective arrangements for the smooth application of the rules for the evaluation process. It is a common practice in the institution to take a test after the completion of each unit.

The faculty members of the institute believe in regular monitoring of the studies of students. Therefore class tests are conducted after the completion of each topic so that a teacher comes to know how much the student has grasped the topic. The test sheets are valued religiously with the remarks so that the student prepares well for the final examination. The institution

believes in interactive method so the student directly goes to the concerned teacher to clarify his doubts.

It is mandatory for the students to appear in the test so that their learning is evaluated. After this, the faculty members pay more attention to the students who score less marks through the remedial classes. The college practices a transparent mode of evaluation, wherein the examinees are provided with the opportunity to look into their answer scripts after examination so that they get necessary tips to improve their performance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Transparency in the examination related grievances is the motto of the institution. We have distinct guidelines for the rectification of doubts and queries related to the matters of internal examination. As the working of the institution is student-centric, the faculty members see that the student is satisfied with his marks and result. Mechanism to deal with examination related grievances is not only transparent but also time-bound and efficient. As a result of this, the grievances related to examination matters are solved on time so that further studies of the student is not affected. The faculty members make every possible effort to take the examination and valuation work seriously. So the institution rarely has grievances related to examination and valuation. If it has any, it is rectified as soon as possible thereby gratifying the student.

The institution has open evaluation system for the assessment of students who undertake internal tests. After the valuation of the answer scripts, the faculty members show the scripts to the students if they wish to see them and their doubts are cleared there and then. The institution adopts a transparent, time-bound and efficient procedure of dealing with exam related grievances. The issues pertaining to the internal examination are primarily dealt by the heads of the departments and the professors

concerned.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, Program specific outcomes and course outcomes for all programs offered by the institution are well communicated to the takers through various sources like institutional website, prospectus, WhatsApp groups. Following are the academic outcomes in general: In-depth Knowledge of particular subject; updation of knowledge, to develop reasoning skills, for awareness towards good health, proper hygiene, how to be sociable and presentable in society, for necessary guidance to opt for a suitable career. The faculty members make every effort to be the mentor of students at every level. It is the responsibility of every faculty member to guide the students not only at the professional level but also at the personal level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.durgacollege.in/index.php?page=program_outcome">https://www.durgacollege.in/index.php?page=program_outcome</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has an effective mechanism for the evaluation of the attainment of program outcomes and come outcomes. At the out set of the session individual departments organize induction program where the students are informed about the amenities

available within the premises. The attainment of program outcomes and course outcomes are continuously evaluated by the institution through class tests, class assignments and paper reading sessions. At the close of the program, a pre University examination is organized so that the students prepare themselves for the forth coming examination. NSS and NCC units inculcate moral and ethical values in students. The institution takes care of the outcome of the programs and courses seriously so that students pursuing different courses are benefited to the most.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.durgacollege.in/index.php?page=program_outcome">https://www.durgacollege.in/index.php?page=program_outcome</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

968

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.durgacollege.in/igac/SSS-22-23.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research

**projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

14

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil



## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our college provides healthy atmosphere, Infrastructure, resources and confidence for the enhancement of the capacities and competencies of students and teachers in innovative research and creative activities.

1. **Library:** Library is equipped with an e-book database and other online resource databases like INFLIBNET and N-List. (Reference 4.2.2).
2. **Computer Lab with software:** There are 95 computers for students to use. (Reference 4.3.2).
3. **Yoga and Meditation Centre:** The inclusion of yoga as a daily practice in students' lives helps them better manage their tasks, improves memory, retention, and attention spans, boosts productivity, and enhances students' overall well-being.
4. **Research Centre:** The institute is a very old and reputed Research Centre for English, Hindi, Political Science and Commerce. In the last five years 29 research scholars have completed their Ph.D. from the centre.
5. **Field Visits:** Department of Geography, Political Science, Commerce and Education organize industry visits, field trips to help students with better opportunities of acquaintances with their areas of specializations.
6. **Internship:** The Department of Education gives students practical knowledge via Internship (Reference 1.3.2.)
7. **Skill Enhancement:** Various departments regularly conduct skill building activities like skill development programmes (Reference 5.1.3), and Add On Courses (Reference 1.2.2.1)
8. **Career counselling:** Career counselling programs are carried out by the Placement Cell and the Laksha Samiti which helps students to understand and experience the ways and means to prepare for various competitive exams.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year****3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

11

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

31

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

31

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College acknowledges its responsibility to foster holistic development of the students. Total extension activities carried out for the year 2022-2023 are 210 program in all with total no. of students 6900. Our Extension Activities aims to foster a sense of civic responsibility and community engagement among students, provide platforms for students to explore their interests and talents, develop leadership skills, promote teamwork and collaboration, enhance personal and professional development of students, and contribute positively to the welfare of society and the environment. We encourage all students to participate actively in our extension activities programme and make the most of the opportunities available from Skill development Programs, workshops, Cultural and creative arts, Sports and health programmes, social awareness, community programs, Environmental awareness campaigns to Career guidance and counselling. The detailed report of the activities done to ensure continuous engagement of students with the community on various social issues are attached herewith.

File Description	Documents
Paste link for additional information	<a href="https://www.durgacollege.in/agar/Extension%20&amp;%20Outreach%203.4.3.pdf">https://www.durgacollege.in/agar/Extension%20&amp;%20Outreach%203.4.3.pdf</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

48

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

210

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

6900

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 5 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

#### Classrooms:

College encompasses 64 number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

#### Seminar Hall:

The College has one seminar hall. This hall is regularly used for conducting national seminars and large sized academic programmes.

#### Conference Hall :

The College has one conference hall, adequately furnished with latest audio visual facility as well as two ACs. This hall is regularly used for conducting Pre-Ph.D. Viva, DRC at the college.

#### Laboratories:

All the laboratories are established as per UGC norms. Our college has 4 departments along with 9 labs:

1. Department of Psychology

2 Department of Geography

2.1. GIS Lab

2.2. Toposheet Lab.

3. Department of Computer

3.1. Multimedia Lab

3.2. Programming Lab

4 Department of Education

4.1. Science lab

4.2. Psychology Lab

4.3. Curriculum lab

4.4 .Art and Craft Resource Centre

Auditorium :

The college has a huge indoor auditorium with professionally-deployed acoustic system and seating capacity for about 400 students.

Reading Room :

The college has a well furnished reading room with overhead projector which is used for multiple purpose such as reading, Extempore competition, class seminar etc.

Canteen :

The college has one canteen which offers fresh snacks and water-cooler to provide fresh and safe water. Adequate measures are taken for cleanliness and hygeinically prepared tea and coffee.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.durgacollege.in/doc/Annual%20Function%20Photographs.pdf">https://www.durgacollege.in/doc/Annual%20Function%20Photographs.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. It has adequate facilities for sports, games and cultural activities. The college has a large playgrounds with provision for multiple games such as, Athletics, Cricket, Football, Basketball and Kho-kho. Indoor and outdoor Badminton courts and gymnasium are available. Intra-faculty and inter-faculty games and sports competitions are organized regularly regularly to motivate students to participate whole heartedly in sports.

To conduct yoga the college has a huge indoor auditorium with a professionally-deployed acoustic system and seating capacity of about 100 students.

Further NCC offers training to the students of our college. This is an optional training program for all students. The duration of this training program is 3 years with a choice of three options of NCC troop.-8 CG GIRLS Battalion, 3CG Air Sqn NCC, 27 CG NCC Battalion.

The NSS Program being rendered in the college contributes to the development of personality and character of the student youth through voluntary community service. The role of NSS has been appreciated and recognized in the New Education Policy too,

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.durgacollege.in/index.php?page=cultural">https://www.durgacollege.in/index.php?page=cultural</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart**



class, LMS, etc.

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.04836

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

For imparting advanced knowledge and inculcating full intellectual growth, the institution has a rich library in all the avowed subjects taught in the college. The college boasts of a huge building dedicated completed to the library. The library has a total of 65456 books. The first floor is the Reading Room for Students and Teachers alike. Two National English Newspapers, 5 National Hindi Newspapers and 6 Magazines are made available on regular basis around the year. The library subscribes to The Reserve Bank Bulletin regularly. The second and the third floors hosts books for Humanities and Commerce Streams.

There are two minor libraries as well. The Dept of Computer and the Dept of Education cater to their students from these two minor libraries adjoining to their classrooms.

The learning resources are constantly replenished. The students are always encouraged to make the best possible use of the academic facilities. So far as updating is concerned, persistent efforts are under way for making the library automated, being equipped with integrated library management system (LMS) software used is Idea Inc Management Pvt. Ltd. At present the nature of automation is partial and the version is (BETA). Full attention is being devoted to upgrade the library and implement the ILMS. Inflibnet, N-list member facilities, through N-list all e- journals and e-books are made available. File Description Document affixed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.34750

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

3757

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college uses IT to provide a competitive advantage in its core areas of education and research. The budget allocation for IT is in line with the existing requirement and this budget is judiciously used to upgrade the existing set-up and replace the worn out and outdated equipment. 104 computers, 02 Laptops, and 6 Black and White laser printers, 07 Wall Mount Projector, Public Address System, 02 Xerox machines. The college has 1:1 Lease line and one secondary lease line. Routers are being set for undisturbed connections to LAN. There are strategically positioned CCTV cameras too. The college has purchased various upgraded software such as College Management ERP to make easy task like No Dues record, Library Records, Students Information System etc. In addition the college has GIS and Remote Sensing, Tally Software too.

A central server room is maintained to look after connectivity of all computers and cyber security related issues. Due to security reasons, the institute is unable to open the Wi-Fi facility. In future, the Institute will try to prepare the above with the kind of robust infrastructure, which is needed to cater to such a sizeable crowd.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.34739

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is committed to provide facilities to students so that they can physically and mentally grow in high spirit and order, with full growth and normal development. Every year each department gives a list of equipment, repairable or broken, called physical verification. Our staff cleans the whole college premises daily. Dustbins are kept in-front of the class rooms. Frequently cleanliness awareness programs are held by NSS and NCC. Water purifier is maintained time-to-time. Now, we give the details of academic and support facilities: Projectors, Computers, CCTVs, Wi-Fi and anti-virus etc. are maintained by a responsible officer from teaching staff. In case of technical and functional error the HoD has to write an application to the Principal for its maintenance. A professional mechanic observes these issues. Maintenance of library and sports facilities: book-lifter keeps the library maintained. The maintenance of sports ground is done by sports officer. College staff as well as alumni of the college helps him in this work partially, especially in ground making and organizing tournament and as in referee. Infrastructure and furniture Maintenance: The college building is maintained time-to-time. Every year furniture is either purchased or repaired from broken furniture.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

961

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://www.durgacollege.in/aqar/5.1.3photos_pdf.pdf">https://www.durgacollege.in/aqar/5.1.3photos_pdf.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
209	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
209	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

23

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

187

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

23

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>



### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

20

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institute has a number of operational committees to show case students representation and engagement in various administrative, academics and extracurricular activities. The student council is responsible for managing all kinds of activities throughout the session. There are class representatives who take up the responsibility of the eradication of the queries and problems of their batch mates, if any. The institute has the tradition of Students club at department level. This helps the students to grow in psychosocial health. It also promotes cross group connectivity for better understanding of human relations and also adds luster to their well-bred personalities. Such a structure of council/club instills not only a role-sensibility but also that of responsibilities like Sending/carrying invites to guests, Scouting them to the program hall, during the process of escort maintaining conversation, introducing the guests to the Principal/Vice Principal as the need be, making a report of the program conducted on completion, Writing and sending a note of gratitude to the respective guests on the finish of the program

as good gesture of Politeness. There are other committees like Women's Grievance and Redressal cell to organize programs for the students with their involvement and participation in it. The NSS students are engaged in different activities throughout the sessions. The NCC cadets do the same. The institute has the aim to make the students realize that they are an integral part of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

43

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An institution's alumni are the reflection of its past, picture of its present and a link to its future. Alumni play a crucial role as ambassadors in education institutes. Over the years, the college has empowered thousands of individuals to achieve their aspirations, fostering a intense veneration for their esteemed Alma Mater as a illustrious academic institution. One of the primary objectives of alumni groups is to establish a robust

network of former students, committed to elevating the reputation of their juniors globally. They generously offer career guidance, sharing insights on opportunities in business, academia, the public sector, and more. Moreover, our dedicated alumni regularly contribute their expertise through expert talks, inspiring students to embrace practical learning and gain work experience. These chapters facilitate frequent interactions at various locations, staying connected with their Alma Mater through diverse social platforms. The alumni committee consists of faculties which take care of alumni (the stakeholders). Our alumni association works as partners to bridge the gap between the industry and academics. Alumni also support in placement and continue to bring a good name to the organization. The college also has a WhatsApp group with the alumni committee as the admins. The WhatsApp group is also a platform for greetings on festivals and discussion on series issues of group concern as well as well-being of all.

The Institute obtains alumni feedback to improve the functioning and service of the organization. A multitude of Alumni are now apogees, the College proudly revels in.

File Description	Documents
Paste link for additional information	<a href="https://www.durgacollege.in/aqar/5.4.1.pdf">https://www.durgacollege.in/aqar/5.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our governing body is much reflective as the prime focus is on the vision and mission of the institute. For good governance and perspective plan the participation of teachers in the decision

is a regular making bodies Principal involves the teachers as members of significant bodies of the college like the governing body , academic council, IQAC, Board of Studies, Examination all and various other committees formed at the department & institutional level. The opinion, decision and recommendations of the committees help in taking decisions regarding the perspective plan of the institution.

Vision of the College: -

1. To provide excellent quality education of the students.
2. To provide a vibrant and caring educational environment.
3. To equip the under privileged students to meet the challenges of education work & life
4. To equip the students with knowledge and skills and inculcate values to become good human being.

Mission of the College: -

- 1.To include vocational and job related programs for the students.
2. To carry out academic excellence through active students teacher participation.
3. To organize departmental workshop, seminar and conferences.
4. To develop the personality of the students and to inculcate moral, ethical values among them.
5. To provide internet facilities to all the student.
6. To provide excellent library facilities to the student.
7. To make them aware of environment preservation policies.

File Description	Documents
Paste link for additional information	<a href="https://www.durgacollege.in/index.php?page=visionandmission">https://www.durgacollege.in/index.php?page=visionandmission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participatory management to uphold its belief in collective leadership and democratic leadership thus empowers each department and individual faculty members with flexibility and a role to play in decision making process. The Principal being the head of the institution adopts a democratic and flexible approach. The monitoring process is hierarchical and is made with the principal as the head of the institution and heads of the department followed by senior and junior faculty members. Our teaching staff and office staff play given responsibilities.

The internal evaluation committee is headed by a senior professor assisted by another senior professor. The pattern of internal evaluation is well scheduled before the admission process begins. All other professors are given responsibilities during internal exams. The internal evaluation is conducted as per the prescribed schedule in the institution. The result is also released within the decided time frame. The problems of students are solved by internal exam committee as well as through remedial classes as the need be.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has a strategic plan, formulated by its planning committee. The plan identifies demensions of institutional function for expansive development.

1. All essential information and notices regarding admission are displayed on the notice board and institutional website.

2. Webinars were conducted to enhance the knowledge of the students.

3. Organize workshops/ Training for faculty/organizing conferences.

4.Participations in conferences.

5.Initiate number of patent filling.

6.Publishing paper in reputed journals by faculty members financial aid ids provided to those who apply for and students are also guided to original research.

7.ICT-based teaching is conducted by Departmenst of Computer Science, Geography,Education,Hindi,English and Psychology.

8.To introduce add on course as well as computer proficiency programmes.

10,To encourage and facilitate inter disciplinary research.

11.To impart quality and value-based education.

12.To aim for the personality development of the students.

13 To organise unit tests/Internal tests(unit wise of the programme framework) as per the instructions given by affiliating university.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The principal is the apex authority and is assisted by the secretary, staff council and various committees. The Principal devises academic and administrative plans/policies with the help of various committees and cells. The management of the college is the votal supportive pillar.

Appointment Policies:-

The needs for recruitments are first sent to the office of the principal for approval. Then the post is advertised in various newspapers. The eligible candidates are called for interview. In case of appointment under statute 28, the interview panel comes from the university, and for appointment under Ad-hoc an internal committee is formed. The names of selected candidates are sent to the governing body for final approval. Thus all the stipulated rules are followed for recruitment. Service Rules: The institution follows the service rules as stipulated in the ordinance.

#### Grievance Redressal Mechanism:-

The Institutions has grievance redressal cell which works actively under the supervision of the Chairperson and looks only the complains made if any. The cell ensures that a democratic and student friendly environment is created and maintained in the campus. The higher authorities provide full support to the cell to resolve all the matters. The students have easy access to the principal, head of the cell and members of the cell. There is also Woman's Grievance Redressal Committee, Anti Ragging Committee and Discipline Committee which works on zero tolerance in every possible manner.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.durgacollege.in/index.php?page=institutionalOrganisationalChart">https://www.durgacollege.in/index.php?page=institutionalOrganisationalChart</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has various effective welfare measures for teaching and non-teaching staff. Some of them are:-

1. Availability of maternity leave of 180 days with full payment .
2. Salary is timely credited to bank account of employees including the teaching and non teaching staff .
- 3..Interest free festival advance to any staff members on demand.
4. Provides contributory employees provident fund facility to all the teaching and non-teaching staff as per the norms.
- 5.Availability of employee state insurance corporation scheme for both teaching and non-teaching staff ,working on salary below 21,000.
- 6.There is a group insurance scheme for staff appointed under 1979 act.
- 7.All the staff members are entitled to different types of leaves i.e. Cl, El D1 and medical leaves as per the norms.
- 8.Availability of gratuity at the time of retirement.
9. Provision of retention amount to contractual teaching staff for 2 months during summer vacation.



10 Internal arrangement of staff service fund. Every month teaching faculty deposit some fixed amount. Where in the accumulated fund is used to provide loan to the members in need , on very low interest rate.

11.Extension of financial support to its staff during medical emergency and critical illness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

61

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institutions has an effective performance appraisal system for teaching staff by maintaining self assessment process through a well defined format to promote self introspection as

contribution to academic excellence of the teaching staff as a regular practice. Teaching staff is provided a form to fill in academic contribution throughout the session. Academically, a session begins on 1st July and ends on 30th June a faculty member is expected to submit his/her filled form to the head of the department.

1. The self evaluation form contains points and focuses on research contribution academic discourse is in the form of seminar and conference, national and international and production of reading content in the form of text reference book.
2. A Faculty member is also compulsorily asked to notify any collective or societal contribution in the field of education. For example being a member of Board of Studies, presiding resource person for Refresher or Orientation Course or extending services as a faculty exchange programme. All such details are to be filled in with supporting documents and submitted to the head of the institute for necessary record too.

The non teaching staff is headed by the head clerk. He supervises the office staff and reports the progress to the Principal regularly. Non teaching staff is appraised by their performance norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Durga Mahavidyalaya. The external financial audit is carried out by certified chartered accountants appointed by the college at two levels.

1. INTERNAL AUDIT: - Statutory audit is carried out every year before 30th September for the preceding year by the chartered accountants appointed by the Governing Body.

**2. EXTERNAL AUDIT:-**External audit is carried out by the team of government auditors sent by the local audit fund department of state government, after specified intervals.

The institution submits letters of clarification to the concerned bodies and fulfills legal requirements as per their order settlement of audit objections.

During the year 2022-2023 the college has earnings of Rs .9001255.96 after considering all the expenses there are no assets created in the current financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### **6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**1.The Grants from state government are utilized to meet salary and other allowances for teaching and no-teaching**

**staff appointed under Treasury Payment Act 1979.**

2.The institution is recognized by UGC under sections 2F and 12B and thereby it receives development activities.

The funds received from UGC are used in the purposes clearly mentioned against these grants.

3.The department of Education and Computer operates under a self-finance scheme and the salary and other expenses of

these departments are met from the part of fees levied from the students.

4. All the other requirements are fulfilled by available bank balance. The monthly requirement is calculated and the resulted amount is invested in fixed deposits of nationalized banks. This is done so that the institution is able to use the fund economically and efficiently and also to earn good amount of interest.

The Institution has an effective and transparent system to monitor the efficient use of available financial resources. All the expenditures are initially authorized by the Principal. All the requirements are submitted to the purchase committee, which invites quotations from various suppliers/agencies and places order after duly comparing them. Every transaction is supported by the vouchers. The cash payments are duly supported by the receipts. All the records of the day to day expenses are recorded in cash books. The accounts department prepares and maintains yearly budget and monitors the finances of the college cautiously.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell is one of the prime

committees of the institution, In-charge of IQAC. The IQAC conducts meetings every year, The first meeting decides the agenda and goals before the institution to improve its quality in various dimensions. Analysis of the goals is also done. Internal Quality Assurance Cell (IQAC) plays a very important role in equality, strategies and different processes. Institution has a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise the activities that are necessary for the quality of education is. IQAC has the following functions:

1. Organizations of inter and intra institutional Guest Lectures, Student Seminars, Workshops Field Work, Group Discussions are organized.
2. Development of quality bench marks for the academic and administrations of the college.
3. Documentation of the various programmes of the college leading to quality improvement.
4. Dissemination of information of the various quality parameters of Higher Education.
5. Positive steps are taken by the institution to make its student and employees aware of their constitutional obligations.
6. Propels Career Guidance, Counseling and Social Awareness activities .
7. Efforts are made to ensure overall personality development of students.
8. Execute Feedback Mechanism:- Regular feedback mechanism is in practice in the college where feedback forms are filled by the students, alumni and teachers. On the basis of feedback analysis evaluation of the courses, programmes, curricular, co-curricular activities and teaching of quality of professors of the college is done.

File Description	Documents
Paste link for additional information	<a href="https://www.durgacollege.in/igac/Feedback%20Analysis%202022-23.pdf">https://www.durgacollege.in/igac/Feedback%20Analysis%202022-23.pdf</a> ; <a href="https://www.durgacollege.in/igac/Action%20Taken%20on%20Feedback%202022-23.pdf">https://www.durgacollege.in/igac/Action%20Taken%20on%20Feedback%202022-23.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College reviews its teaching learning process, at periodic intervals through IQAC. Following are examples of institution reviews and implementation of teaching learning reforms.

1. IQAC Structural feedback and review of learning outcomes: - The analysis of the effectiveness of teaching learning is made through the stakeholder's feedback mechanism. IQAC has developed well structured feedback systems. IQAC prepares various feedback forms and collects structured feedback on design and review of syllabus and student's feedback on institution. Feedback committee discusses and analyses the feedback forms and submits a consolidated report to IQAC. IQAC prepares inclusive feedback report of the college for further reform.

2. Internal tests are also conducted at departmental level. The performance of students is evaluated rigorously to the better their remedial classes if need be.

3. The academic calendaris prepared in advance, displayed and circulated in the institute and followed strictly. Admission to various programmes. Summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the academic calendar.

4. Seminars/Webinars/Conferences are organized by different departments.

5. Performance and avail lectures of the subject experts are organized.

6. Increase in the use of ICT faculties are teaching through ppt, video lectures, etc. projectors are also used for the

lectures.

7. The Library has an extensive collection of books, newspapers, research journals, magazines, encyclopedias, dictionaries and college magazine, The upkeep is therefore regularly maintained.

File Description	Documents
Paste link for additional information	<a href="https://www.durgacollege.in/igac/Feedback%20Analysis%202022-23.pdf">https://www.durgacollege.in/igac/Feedback%20Analysis%202022-23.pdf</a> ; <a href="https://www.durgacollege.in/igac/Action%20Taken%20on%20Feedback%202022-23.pdf">https://www.durgacollege.in/igac/Action%20Taken%20on%20Feedback%202022-23.pdf</a> ; <a href="https://www.youtube.com/channel/UCqpbFitB7fEk1LAlipoF3sw;https://www.durgacollege.in/index.php?page=e-content">https://www.youtube.com/channel/UCqpbFitB7fEk1LAlipoF3sw;https://www.durgacollege.in/index.php?page=e-content</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.durgacollege.in/igac/Feedback%20Analysis%202022-23.pdf">https://www.durgacollege.in/igac/Feedback%20Analysis%202022-23.pdf</a> ; <a href="https://www.durgacollege.in/igac/Action%20Taken%20on%20Feedback%202022-23.pdf">https://www.durgacollege.in/igac/Action%20Taken%20on%20Feedback%202022-23.pdf</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<b>No File Uploaded</b>



**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Measures initiated by the institution for the promotion of gender equity during the year:

Annual Gender Sensitization Action Plan- A Zero tolerance policy towards such incidents is followed and strict action is taken against the person guilty of misconduct.

Safety and Security- The institute gives utmost importance to the safety and security of girl students and staff. The institute has a women's development cell working under the patronage of Women's Grievance Redressal Cell which extends its help to not just the female students but also to every woman employee of the college. There are Discipline Committee and Anti Ragging Committee which includes teachers who diligently maintain discipline in and around the campus and keep strict vigilance on ragging to ensure safety of everyone. There are a great number of CCTVs installed in the college campus to monitor the activities within the campus. Counselling- The Institute has a lady counsellor who very diligently works towards counselling of the students. These committees offer their counselling to students and employees at regular basis. Common Room- There is a separate common room for girls with basic amenities. A Sanitary pad vending machine has been placed in that room and hygiene is maintained robustly.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.durgacollege.in/agar/7.1.1%20-%20Ifinal.pdf">https://www.durgacollege.in/agar/7.1.1%20-%20Ifinal.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED**

**D. Any 1 of the above**

bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>The solid waste generated by the institute is dumped at the nearby Nagar Nigam bin. From there it is sent for further disposal and recycling. For all the bio degradable solid waste we have a compost pit (The length, breadth, and depth of first pit is 6 feet, 3.5 feet, and 6 feet respectively and the length breadth and depth of another pit is 4 feet, 4 feet, and 6 feet respectively) where all the solid waste from plants and shrubs are collected, stored and further used as manure.</p> <p>Liquid Waste Management- The basin outlet pipe is connected with the garden. The water is used for watering the plants. At the same time there is a tank in the garden, the water of which is used for watering as well as cleaning purposes. And the entire task is done by the diligent gardener of Durga Mahavidyalaya.</p> <p>E-Waste Management- The entire E-waste generated is discarded diligently by the Computer Science Department.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>
<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	<p><b>B. Any 3 of the above</b></p>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**- Several efforts are constantly made by the college to provide an inclusive environment that emphasizes on inculcating the feelings of tolerance and harmony towards cultural, regional, linguistic, communal, Socioeconomic diversity. The core objective**

of the institute revolves around providing a wholesome education. The objective is reinforced by conduction of various lectures and organizing of several programs. Vijay Shrinkhala aur Sanskritiyon ka Mahasangam program was conducted by NCC which was also accompanied by the street play emphasizing on promotion and enhancement of mutual respect and understanding. People with various cultural and religious background are associated with the college directly and indirectly and no special treatment is given on basis of their background. Also programs to imbibe the feeling of patriotism were conducted.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the institution to the constitutional obligations, values, rights, duties and responsibilities of citizens. "Constitution is not a mere a lawyers document, it is a vehicle of life."- B R Ambedkar. It is a moral obligation of an educational institute to imbibe and enunciate various constitutional values amongst its students. To build a nation which is morally and ethically upright, it is imperative that the citizens are aware of their fundamental rights and duties. Only with the knowledge of rights can we expect to build a nation in which citizens honor the other citizen's rights and fight for them. A nation is built stronger with the help of citizens who consider it a moral responsibility to fulfill their duties towards the nation, the society and fellow citizens. We celebrate "Constitution Day" on 26th November in which every member of Durga College pledges by the preamble of the constitution. We also give lectures and seminars to inspire students to follow the core value of the constitution. We also conducted debates prior to pandemic on Secularism and Religious Harmony,

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.durgacollege.in/agar/7.1.9%20Sensitization%20of%20students%20and%20employees%20of%20the%20institution%20to%20the%20constitution%20obligation.pdf">https://www.durgacollege.in/agar/7.1.9%20Sensitization%20of%20students%20and%20employees%20of%20the%20institution%20to%20the%20constitution%20obligation.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**National and International Commemorative days, Events and Festivals celebrated during the session 2022-23 :**

S.No Date Programme  
 1 06/05/2022 World Environment day  
 2 14/06/2022 World Blood Donation Day  
 3 21/06/2022 Yoga Day  
 4 11/07/2022 World Population Day  
 5 26/07/2022 Kargil Vijay Diwas  
 6 11/08/2022 Rakshabandhan  
 7 15/08/2022 Independence Day  
 8

20/08/2022 Sadbhawana Diwas 9 05/09/2022 Teachers' Day 10  
 08/09/2022 Literacy Day 11 11/09/2022 World Brotherhood Day 12  
 14/09/2022 Hindi Diwas 13 01/10/2022 Duga Bai Dixit Jayanti 14  
 24/10/2022 Deepawali 15 31/10/2022 National Unity Day 16  
 07/11/2022 Guru Nanak Jayanti 17 14/11/2022 Children's Day 18  
 22/11/2022 NCC Day 19 26/11/2022 Constitution Day 20 01/12/2022  
 World Aids Day 21 10/12/2022 Human Rights Day 22 12/01/2023  
 Swami Vivekananda Jayanti 23 14/01/2023 Makar Sankranti 24  
 26/01/2023 Republic Day 25 26/01/2023 Basant Panchami 26  
 04/02/2023 World Cancer Day 27 14/02/2023 Black Day (Pulwama) 28  
 18/02/2023 National Science Day 29 08/03/2023 Holi 30 08/03/2023  
 Women's Day 31 22/03/2023 Water Conservation Day 32 02/04/2023  
 World Autism Day 33 14/04/2023 Ambedkar Jayanti 34 18/04/2023  
 World Heritage Day 35 23/04/2023 World English Day 36 24/04/23  
 World Books' Day 37 25/04/2023 Yoga Ayoga Sthapana Diwas 38  
 01/05/2023 World Labour Day 39 03/05/2023 Soordas Jayanti 40  
 08/05/2023 World Red Cross Day 41 14/05/2023 Mothers' Day 42  
 22/05/2023 World Biodiversity Day 43 28/05/2023 World  
 Menstruation Hygiene Day 44 31/05/2023 No Tobacco Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the practice:**"Gender Parity" **Objective of the practice:** To achieve gender sensitization in its whole sense its imperative to teach Gender Parity first. **Context:** A society is complete when all of its individuals contribute towards its upliftment and development and this is only possible when they get equal opportunities and are treated alike. **The Practice:** Several programs are conducted on Gender sensitization by NSS, NCC and College committee. There is zero tolerance for any kind of misdeed. Programs are also conducted for encouraging the third gender to become an equal part of society. **Evidence of Success:** The success of the above campaign is evident with the

enthusiasm of the students in the active participation of these programs and class debates. No such cases have been reported regarding the abuse of one particular gender at campus.

Problems Encountered and Resources required: Changing the mindset of people is still the biggest challenge when we speak of gender parity. We would require more social campaigns in general to help achieve objective.

Title -Sustainable Environment.

objective -To inculcate a feeling of responsibility towards global ecosystems.

context -To ensure a long term well being.

Practice - Tree plantation, Sakora Pot distribution , a cycling event, Yoga Day, Environment Day.

Evidence of success- The huge participation received during these events.

Problems encountered - Creation of awareness about the necessity and imperativeness for sustainable environment is the biggest challenge.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.durgacollege.in/aqar/7.2%20Gender%20parity1.pdf">https://www.durgacollege.in/aqar/7.2%20Gender%20parity1.pdf</a>
Any other relevant information	<a href="https://www.durgacollege.in/aqar/final%20Sus%20Env%207.21.pdf">https://www.durgacollege.in/aqar/final%20Sus%20Env%207.21.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Anti Drug Addiction Campaign

To achieve great academic heights it is very important that a student has a great physical and mental health, and drug usage is the biggest deterrent to the achievement of this goal. It is imperative for every educational institute to spread awareness



about drug abuse and to combat the spread of drugs on and off the campus. And with this noble objective the college has launched "Anti Drug Addiction Campaign" The campaign primarily focuses on mobilizing support and inspiring the youth against the drug use. This is done by giving regular lectures at college campus by the faculty during lectures and even during informal gatherings. The NSS and NCC team also conducts several street plays and acts enacting the various damages that drug can cause to not just the individual but also to his entire family. Youth are educated on the various health and economic setbacks caused by drug addiction. And in line with the state government's program of making the state tobacco free, the college has also declared the campus as a Tobacco free zone and students are constantly made aware about the various health hazards caused by the frequent usage of tobacco like mouth cancer, lung cancer etc.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### ACTIVITIES PLANNED FOR THE ACADEMIC YEAR 2023-20242

1. Induction programs 2. Creation of Internal Complaints Committee (ICC) in place of Women's Grievance Redressal Cell 3. Creation of Psychological Counselling Cell 4. Enriching the E-Content 5. Smart Classes (Minimum two) 6. Add On Courses/ Value Added Course 7. Skill/ Students Development Program 8. Subscription to DELNET 9. Intellectual Property Awareness Programmes 10. Handrails for Differently Abled Students 11. Exhibitions: Art, Crafts etc